



Power Down and Reset the Main Office Router

Identify the Router

Locate the router in your network setup area. It will typically have multiple indicator lights and connected cables. Confirm that it is the correct unit labeled 'Main Router' or 'Internet Access'.



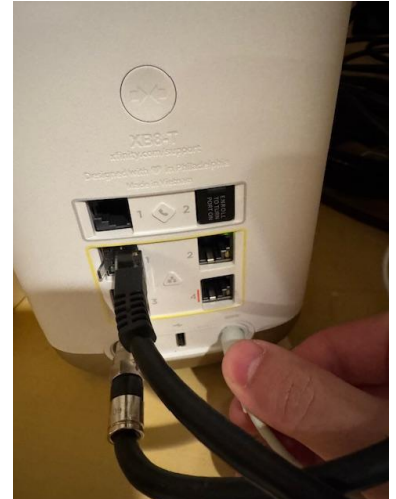
Power Down the Device

Find the power button, usually located on the back panel of the router. Press and hold the button for 3 seconds until the indicator lights begin to shut off. This ensures the unit is properly shutting down.



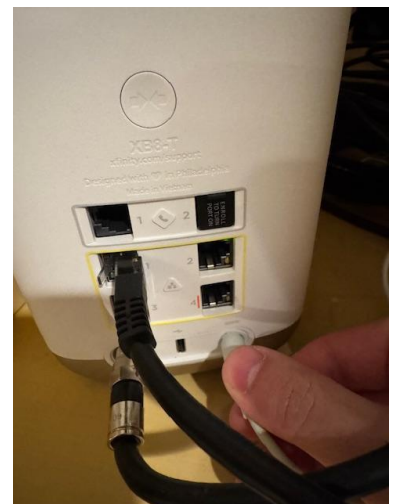
Disconnect the Power Cable

After the lights are fully off, gently unplug the power cord from the outlet or surge protector. Do not yank the cable, and be careful of adjacent equipment. Leave the unit unplugged for at least 30 seconds to fully clear memory.



Reconnect the Power

Plug the power cable back into the router and ensure it is securely connected to both the unit and the outlet. If your router has a power switch, press it to turn the device back on. The indicator lights should begin to blink as it reboots.



Verify Indicator Lights

Wait 2 to 3 minutes for the router to complete its startup sequence. Look for a solid green or blue 'Internet' or 'Online' light, depending on the model. This indicates the connection has successfully resumed.



For the latest version of this SOP, scan the QR code above.